

Shri . R . R . Lalan College - Bhuj

Assignment

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Subject : Function English for Performance
and Proficiency

Paper no : MJ - EPP - 102

Semester : 6

Essay type answer on various reading strategies.

* Introduction:

Reading is not a passive activity, but a fundamental skill that plays a vital role in learning, personal growth, and academic success. Effective reading involves understanding, analyzing, and interpreting texts. To achieve this, readers use different reading strategies depending on their purpose and nature of the text. Some of the most important reading strategies include skimming, scanning, inference making, and identifying arguments. These skills help readers comprehend texts efficiently, think critically, and gain deeper insight into written material.

Various Reading Strategies:

Skimming is a reading skill used to grasp the general idea or main theme of a text quickly. When skimming, the reader does not focus on every word but pays attention to headings, subheadings, introductory paragraphs, topic sentences, and concluding sections. Skimming saves time and prepares the reader for deeper

Comprehension

Scanning is another essential reading skill, but its purpose is different from skimming. Scanning is used to find specific information such as names, dates, facts, figures or keywords. This skill is commonly used while reading examination papers, dictionaries, timetable, indexes, and research materials. Scanning helps readers locate information quickly and efficiently.

Inference making is a higher level reading skill that involves understanding meanings that are not directly stated in the text. Authors often imply ideas rather than stating them clearly and inference making helps reader read between the lines. For example, a reader may infer a character's feeling from their actions or tone. This skill deepens comprehension and allow readers to engage more thoughtfully with the text.

Identifying argument is an important critical reading skill, especially in academic Persuasive texts. An argument consists of a claim supported by reasons and evidence. When identifying arguments, the reader looks for the author's main viewpoint,

Supporting points, examples and conclusions. Identifying arguments also enables readers to evaluate the strength and validity of the author's reasoning.

In addition to these skills, effective reading often involve questioning the text, summarizing key points, connecting ideas.

* Conclusion :

In conclusion, skimming, scanning, inference making and identifying arguments are essential reading skills that enhance comprehension and critical thinking. By developing these reading skills learners can become more confident, efficient, and thoughtful readers, which is essential for academic success and lifelong learning.

2. 10 words of workplace vocabulary items

1. Deadline - the time by which work must be finished

2. Colleague - a person you work with

3. Meeting - a formal discussion at work
4. Promotion - moving to higher position
5. Salary - Regular payment for work
6. Responsibility - a duty or task assigned
7. Manager - a person who supervises others
8. Appointment - a scheduled meeting
9. Project - a planned piece of work
10. Performance - how well someone does their job

*3. Ten Sentence on Function of the English Language

1. English is used as a crucial tool for social interaction.
2. English Language provides access to higher studies and global learning resources.
3. English serves as an important language in science, technology and research.
4. English is commonly used in international trade and business.

5. English language helps individual improve their career and job opportunities.
6. English allows people to understand global news and information.
7. English plays an important role in spreading knowledge across nations.
8. English helps learner connect with world literature and culture.
9. English is important for publishing research papers and journals.
10. English plays a major role in diplomacy and global relations.